



## SALES & LEASING AGENTS REGISTRATION FORM

### COMPANY DETAILS

Company Name:

VAT Reg. No.:

Tel:

Address:

### SALE AGENT / INTERN AGENT

Name:

Surname:

Cell:

E-mail:

Required documents:

<input type="checkbox"/>	FFC	<input type="checkbox"/>	NQF4 or NQF5 Cert. or proof of registration as intern	<input type="checkbox"/>	ID Document
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### ACKNOWLEDGEMENT

1. All Agents must be fully qualified with either a NQF4 or NQF5 qualification or be registered as an intern agent. Copies of these certificates are prerequisite to registration.
2. Agents must show compliance with requirements of the Property Practitioners Act, and provide the relevant Fidelity Fund Certificate (FFC) as outlined in section 47(1) with their application form
3. A Mandatory Disclosure Form must be completed by the seller at the time of signing a mandate. Completing the form, with all known property defects, is compulsory. This disclosure form must be signed by all parties and attached to the sale or lease agreement in order for it to be accepted by the Estate.
4. The annual administration fee is currently R3 500 per agent. Once payment and all documents have been received by the Association, a tax invoice will be generated and e-mailed to the Agent.
5. All applications for registration must be submitted by **Friday 1<sup>st</sup> July 2022**.
6. All Agents are required to complete an orientation session with the Association.
7. Registered Agents will receive a copy of the Sales and Lease packs for 2022, along with a full colour brochure for Plantations.
8. Agents are required to liaise directly with homeowners for appointments and access.

To register, you need to submit the Agent's application from together with the necessary certificates, ID Documents, registration agreement as well as proof of payment by 1<sup>st</sup> July 2022.

By signing the below, you confirm that you accept and agree to comply with all rules and requirements of Plantations Estate.

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DATE

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AGENT

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SIGNATURE

### **BANKING DETAILS**

Legal entity name	INFINITE PROPERTY MANAGEMENT PTY LTD
Name of accountholder	PLANTATIONS HOMEOWNERS ASSOCIA
Registration/Identity/Passport number	2008/010661/07
Account number	251009890
Account type	BUSINESS CURRENT ACCOUNT
Branch	PINETOWN
Branch code	045626
Branch code (electronic payments)	051001
SWIFT address	SBZA ZA JJ

**Ref:** Company name and invoice number

**Please email proof of payment to: [admin@plantationsestate.co.za](mailto:admin@plantationsestate.co.za)**